



City of Tigard

Tigard City Council Meeting Minutes

November 13, 2012

Agenda Item No. _____
Meeting of _____

Mayor Dirksen called the meeting to order at 6:30 p.m.

Council attendance:

Name	Present	Absent
Mayor Dirksen	✓	
Council President Buehner	✓	
Councilor Henderson	✓	
Councilor Wilson	✓	
Councilor Woodard	✓	

Staff present: City Manager Wine, Assistant City Manager Newton, Public Works Director Koellermeier, Redevelopment Project Manager Farrelly, Risk Manager Mills, City Engineer Stone, City Attorney Bennett, City Attorney Hall and City Recorder Wheatley

• STUDY SESSION - TIGARD CITY COUNCIL AND CITY CENTER DEVELOPMENT AGENCY

- A. ~~Discuss Public Contracting Rules~~ - This item was removed from the agenda and will be rescheduled.
- B. City Center Development Agency: Main Street Art/Gateway Update

Redevelopment Project Manager Farrelly gave the staff report. The City Center Development Agency board was requested to provide feedback to staff on Main Street public art and gateway features.

Public art at the Main Street gateways: The city received 60 requests for quotes on artwork for the northeastern and southwestern gateways to Main Street. Artist selections were narrowed to four finalists who will be interviewed at the end of the month.

Redevelopment Project Manager Farrelly advised the gateway treatments were recommended in the Tigard Downtown Streetscape Design Plan. The recommendation was to build structures similar to the gateway feature at the corner of Hall and Burnham. The CCAC subcommittee recommended a change that the art to be the focal points (rather than the gateway treatments). In April the CCDA board agreed with the subcommittee's recommendation.

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Redevelopment Project Manager Farrelly asked for CCDA input on the gateway feature. Does the CCDA want to have the gateway feature to be of the same style and design as the feature that is on Burnham Street? Discussion followed.

Mayor Dirksen suggested that the theme represented in the Burnham Street gateway design be maintained but scaled-back. He suggested that the design elements of the art in the stonework could be complementary to the artwork and the art pieces should not be overshadowed by the gateway feature. Councilor Wilson suggested that the most successful projects include collaboration between the site designer and artist. Together they could come up with a piece that incorporates both the gateway and the art piece. The scale of the two pieces should complement one another.

Councilor Henderson noted that he has great confidence in the artist's ability after reviewing the proposals submitted to the subcommittee. The artist will work with the city to create what the CCDA and CCAC are looking for.

In the discussion between City Manager Wine and Redevelopment Project Manager Farrelly, clarification was made that the reason this is before the CCDA tonight is that after the artist is selected, that person will be asked to work with the site designer to balance the art and gateway elements. A proposal depicting the balance of these two elements will be brought to the CCDA before the project is implemented.

C. Administrative items were reviewed as follows:

- City Manager Evaluation Input - Tabulated responses will be placed in the Thursday council newsletter mailbag.
- Council members received an outline of resource documents assembled for the newly elected officials' orientation. Staff is preparing a notebook with paper copies of the organizational chart, staff directory, City Charter, Council Groundrules and the League of Oregon Cities City Handbook; the remaining documents will be on a flash drive placed within the notebook. Additional notebooks/flash drives will be assembled for council members upon request.
- Council Calendar:
 - November
 - 20 Tuesday - Council Workshop - 6:30 p.m.
 - 22 Thursday - Thanksgiving Holiday - City Hall offices closed.
 - 27 Tuesday - Council Business Meeting - 6:30 p.m.
 - December
 - 4 Tuesday - Council Meeting and City Center Development Agency Meeting - 6:30 p.m.
 - 11 Tuesday - Joint Lake Oswego Council Meeting - 5:30 dinner, 6-7:30 dinner followed by a Tigard Council Business Meeting - 7:45 p.m.
 - 18 Tuesday - Council Meeting - Mayor's Farewell reception, Remarks and Blue Ribbon Task Force Report - 6:30 p.m.
 - 25 Tuesday - Christmas - City Hall office closed.

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- **EXECUTIVE SESSION:** The Tigard City Center Development Agency went into Executive Session at 6:49 p.m. to discuss real property transaction negotiations under ORS 192.660(2)(e) and following the CCDA Executive Session, the Tigard City Council went into Executive Session to discuss pending litigation with legal counsel under ORS 192.660(2)(h).

Executive session concluded at 7:36 p.m.

1. BUSINESS MEETING - NOVEMBER 13, 2012

- A. Mayor Dirksen called the meeting to order at 7:43 p.m.
- B. City Recorder Wheatley called the roll:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Mayor Dirksen	✓	
Council President Buehner	✓	
Councilor Henderson	✓	
Councilor Wilson	✓	
Councilor Woodard	✓	

- C. Pledge of Allegiance
- D. Council Communications & Liaison Reports None.
- E. Call to Council and Staff for Non-Agenda Items

Council President Buehner advised that she had spoken to the mayor and the city manager regarding the long-standing League of Oregon Cities policy committees that assist with developing proposals for legislation or for lobbying for legislation. Since the state legislature now has annual sessions, it is the feeling of a number of people that the policy committees should meet annually to prepare for both the short and long legislative sessions. Council President Buehner requested that the City of Tigard send a letter to LOC suggesting that the policy committees meet annually.

In response to a question from Mayor Dirksen, Council President Buehner suggested that the City of Tigard send its own letter and also ask other jurisdictions to send a similar letter. After brief discussion, council consensus was to follow through on Council President Buehner's request. A letter will be drafted for the Mayor's signature and shared with the City Council for review before it is sent to LOC.

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2. CITIZEN COMMUNICATION

- A. Follow-up to Previous Citizen Communication – None.
- B. Tigard High School Student Envoy Megan Risinger presented an overview of high school activities in recent weeks. A copy of the report is on file with the record copy of the meeting packet.
- C. Tigard Area Chamber of Commerce Chief Executive Officer presented a report on activities of the Tigard Chamber of Commerce. A copy of her report is on file with the record copy of the meeting packet.
- D. Citizen Communication – Sign Up Sheet

Art Crino, 14580 SW. 126th Avenue, Tigard Oregon presented Council with information on issues that he is concerned about regarding the state legislature's viewpoint on Oregon's proposed carbon dioxide emission reduction efforts. Mr. Crino supplied City Council with a synopsis of the Cascade Policy Institute report as well as a detailed document titled, *Oregon Greenhouse Gas Reduction Policies: The Economic and Fiscal Impact Challenges*. These documents are on file with the record copy of the meeting packet. Mr. Crino reviewed some of the highlights of the Cascade Policy Institute's analysis. The legislature calls for a 15 percent carbon dioxide emissions by 2020. The policy Institute's report advises that a one percent reduction in carbon dioxide emissions reduces the economy by .71 percent. He noted that he had spoken to the City of Hillsboro mayor who indicated they are having a frustrating time trying to reduce carbon dioxide. Mr. Crino said he was leaving the documentation with the City Council for their consideration when they have future discussions with the state legislators. He offered to be of assistance.

Mayor Dirksen commented that Metro region jurisdictions are participating in the "Climate Smart Communities" process, which is a goal given to the state's metro areas to reduce carbon monoxide levels over period of time. The Metro Council has been tasked with coming up with a scenario in a series of steps to meet state guidelines. The mayor said that he will be watching, in the years to come, for the types of proposals being made to achieve this goal and the impacts they might have on the economy. If needed, he intends to "push back" to have the legislature consider cost/benefit analyses when "meeting those last bits."

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Mayor Dirksen reviewed the list of items on the consent agenda.

3. CONSENT AGENDA:

A. Approve City Council Meeting Minutes for:

1. August 21, 2012
2. August 28, 2012

B. RECEIVE AND FILE:

1. Council Calendar
2. Tentative Agenda

C. Receive and File: Hall Boulevard Condition Assessment

D. Approve Waiver of Temporary Sign Permit Fees for Tigard Little League

RESOLUTION NO. 12-41 - A RESOLUTION WAIVING \$108 IN TEMPORARY SIGN PERMIT FEES FOR TIGARD LITTLE LEAGUE

Motion by Council President Buehner, seconded by Councilor Wilson to approve the consent agenda.

The motion passed by a unanimous vote of City Council present:

Mayor Dirksen	Yes
Council President Buehner	Yes
Councilor Henderson	Yes
Councilor Wilson	Yes
Councilor Woodard	Yes

4. REQUEST FOR PUBLIC INPUT - CITY MANAGER PERFORMANCE REVIEW CRITERIA

Human Resources Director Zodrow presented the staff report. The process for reviewing the city manager requires that the public be given an opportunity to review the performance criteria and process. A copy of the evaluation form containing the performance criteria was submitted to the council in the meeting packet.

There was no one signed in to speak on the process and review criteria.

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The city manager's evaluation is scheduled to take place during an executive session on November 20, 2012.

5. CONTINUATION FROM OCTOBER 23, 2012, OF PUBLIC HEARING ON URBAN FORESTRY CODE REVISIONS - URBAN FORESTRY CODE REVISION PROJECT - COMPREHENSIVE PLAN AMENDMENT (CPA) 2011-00004 DEVELOPMENT CODE AMENDMENT (DCA) 2011-00002
 - Mayor Dirksen announced the title and the purpose of the discussion for this item before the council this evening. No public input was scheduled for this evening's proceedings. The purpose of the hearing is to give time for Council discussion and for staff to receive direction on the remaining policy issues and potential code changes in advance of the November 27, 2012 meeting.
 - Associate Planner Daniels presented the staff report. Ms. Daniels also used a PowerPoint presentation during her report. A copy of the presentation is on file with the record copy of the meeting packet.
 - Associate Planner Daniels advised that staff would be confirming with the City Council its policy direction provided to staff on October 23; confirming with the City Council its direction to staff on the remaining issues from October 23, 2012; and to identify any additional amendments to the proposed code.
 - The next council meeting on this matter is scheduled for November 27, 2012.
 - Council discussion followed:
 - Mayor Dirksen noted the requirement for an arborist or landscape architect analysis at all levels of development. He asked if it would make sense for the city to consider deleting this requirement to take some of the burden off of a very small property owner; i.e., a minor land partition or a development of a small single lot. There was lengthy discussion on this issue with the potential for this matter to be addressed in the administrative rules rather than in the code.
 - During the discussion there was concern about administrative rules being just as binding as the code. Concerns with the administrative rules included the length and complexity of the manual and whether some items contained in the manual should be moved to the code.
 - After a lengthy discussion with staff about how the code amendments and administrative rules would be utilized, staff indicated they would memorialize the preferences expressed by the City Council into a format for review by the City Council at the continuation of this hearing on November 27, 2012.
6. COUNCIL LIAISON REPORTS: None.
7. NON AGENDA ITEMS: None.
8. EXECUTIVE SESSION: No executive session was held

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9. ADJOURNMENT: 9:26 p.m.

Motion by Council President Buehner, seconded by Councilor Wilson, to adjourn the meeting.

The motion passed by a unanimous vote of City Council present:

Mayor Dirksen	Yes
Council President Buehner	Yes
Councilor Henderson	Yes
Councilor Wilson	Yes
Councilor Woodard	Yes

/s/Catherine Wheatley
Catherine Wheatley, City Recorder

Attest:

/s/ John L. Cook
Mayor, City of Tigard

Date: February 5, 2013

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